



ROHDE & SCHWARZ

Cybersecurity

Terms and conditions for Rohde & Schwarz Cybersecurity training courses

1. Booking

- a. Online:
<https://www.rohde-schwarz.com/cybersecurity/trainings>
- b. By email: enablement.rscs@rohde-schwarz.com

- 1.1. All bookings are processed in the order of their receipt. In case we receive bookings for training courses that are already fully booked, we will offer additional training courses at later dates.
- 1.2. Registration details are internally stored only for training purposes and in accordance with data protection regulations.
- 1.3. Upon receipt of a booking, we will immediately send a binding booking confirmation. The booking becomes binding as soon as the booking confirmation has been sent out.
- 1.4. If you have any questions on your booking or if you are missing your booking confirmation up to 14 days before the date of the training course, you can contact enablement.rscs@rohde-schwarz.com for clarification.
- 1.5. By sending your booking, you accept our general terms and conditions as well as the terms and conditions for training courses.

2. Cancellation

- 2.1. Bookings can be canceled free of charge up until the 15th calendar day prior to the start of the training course.
- 2.2. In case a booking is canceled between the 14th and the 8th calendar day prior to the start of the training course, we will invoice a cancellation fee amounting to 50% of the original course fee.
- 2.3. In case a booking is canceled after the 7th calendar day prior to the start of the training course, we will invoice the full course fee.
- 2.4. A cancellation fee of EUR 250 will be invoiced for the cancellation of a free-of-charge training course after the 15th calendar day prior to the start of the training course.
- 2.5. In case Rohde & Schwarz Cybersecurity needs to cancel a scheduled training course due to organizational reasons, no claims other than the course fee can be made.

3. Rebooking

- 3.1. You may change your booking free of charge up until the 31st calendar day prior to the start of the training course.
- 3.2. From the 30th day prior to the start of the training course, we will invoice a rebooking fee amounting to 50% of the original course fee.
- 3.3. Courses can only be rebooked once per course and participant.
- 3.4. In case of additional rebookings, we will invoice the full course charge.

4. Fees and invoicing

- 4.1. The fees indicated in the training course overview are per person. All fees are subject to alteration and include the statutory VAT.
- 4.2. We will send the invoices two weeks prior to the start of the training course. Payments are due without deduction upon invoicing. Discounts will not be granted. If the invoice has not been paid prior to the start of the training course, you cannot attend the course.